

MINUTES
For the 8th GRAB Trust Annual General Meeting
Argyll Hotel, Inveraray
Tuesday 30 October 2007

Present: Dave Protherough, Mairi MacKinnon, David Blair, Alan Millar, Bob McIlwraith, Matt Lewis, Julie Fairbrass, Eamon King, Aisa Nebreda, Jean Kennedy

1. Chair's Welcome

Dave welcomed everyone to the 8th AGM of the GRAB Trust.

2. Apologies

Alison Hay, Tony Edwards, Michaela Clelland

3. Minutes of Previous AGM

Matt to do carbon footprint of The GRAB Trust and present this to the next meeting in January. *Matt to action*

“Wood Re-use Project” should be referred to as “Wood Use Project”.

Proposed by David Blair, seconded by Mhairi MacKinnon

4. Annual Report

Matt presented the Annual Report which gives an overview of what The GRAB Trust has achieved over the last year. It was agreed that the attendance numbers for ‘Public Awareness Events’ should be highlighted and split between events & shows and ‘An Inconvenient Truth’ film-showings. *Matt to action*

OSCR Accounting/Reporting Procedures – Accounts and Annual Report dates should aim to match; Accounts are April 2006 to March 2007. Report is from November 2006 to November 2007. *Matt to action for future AGMs.*

5. Accounts

The accounts were presented to the Directors. The accounts were signed off by Margaret Moncur (Finance Manager, Operational Services) of Argyll & Bute Council.

For the Office of the Scottish Charities Regulator (OSCR) and Companies' House the accounts for 2007/08 will have to be more detailed. Dave stated that assets should be included. Bob noted that there was no benchmark on budget income/expenditure on the Balance Sheet but it was pointed out that this is usually done for the quarterly meetings. Directors should also be listed.

Proposed by David Blair, seconded by Bob McIlwraith

6. Resolutions

None

7. Appointment of Directors

No formal appointments were suggested. Amanda Card of KRL to be formally invited to become a Director. *Matt to action*

It was suggested that approaches could be made to the undernoted to ascertain if The GRAB Trust could attract more Directors. *Matt to action*

Caledonian MacBrayne
Ann Paterson (Curriculum for Excellence)

The fact that GRAB has no Treasurer is to be investigated; also GRAB having own bank account. Co-op Bank fits the ethics of the Group. Training in Sage or similar package would be required for GRAB to manage all financial activities as this is currently being done (free of charge) by Argyll and Bute Council. *Matt to investigate and report back on future financial management of GRAB.*

8. Appointment of Auditors

It was agreed to continue using the services of Argyll & Bute Council in respect of auditing of the accounts.

9. AOCB

Bob informed the meeting of the Argyll & The Isles Bio-energy Network who are mainly concerned with the use of wood fuel but also wider sources of energy such as bio-gas, etc. He reported that the bio-fuel project on Islay is running successfully.

Secondary schools should all have a copy of "An Inconvenient Truth". Schools to be approached to ascertain if they are showing the film. *GRAB staff to action*

David spoke about another film "Oil and the End of Suburbia" which he will send to Matt for wider distribution. *David Blair to action*

Most schools are now registered eco-schools – (86 out of 91). The priority is to get the remaining schools signed up during this school year. Lochgilphead Primary is having to re-apply for their Green Flag next Spring due to them moving to a new joint campus.

Beach Project: Aisa's numbers still almost identical with one day less working (0.8 currently). Should ideally be a full-time post. Looking for funding for a reprint of the Beach Guide plus management costs for Aisa's extra day.

Nappy Project successful but coming out of GRAB surplus funds this financial year. Discussion took place around whether it could be incorporated into the core Service Level Agreement that GRAB has with Argyll and Bute Council.

Composting & wormery projects in schools have been expanded this year and will continue so to do next year.

Argyll and Bute Council Recycling rate has gone up from 25% to 33% this year. SEPA has agreed that composted material can be blended with soil for restoration above the cap (this figure includes the above blending). Area Waste Plan target for 2010 is 50% but will more likely be 40%. Council Policy Review Group looking at this to increase recycling collections.

SNH posters on environmental awareness have been requested.

It was suggested that the next AGM could be a public meeting with a speaker and Councillors invited. *Matt to action*

Dave thanked all staff for their good work

End of AGM – 1.00pm