

The GRAB Trust

GROUP FOR RECYCLING IN ARGYLL & BUTE

The GRAB Trust
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ENVIRONMENTAL POLICY

The GRAB Trust is a not for profit company with charitable status and was set up with a number of environmental objectives. These objectives are currently set out in GRAB's Memorandum & Articles of Association.

This Environmental Policy Document is a further record of GRAB's commitment to general sustainability principles and to minimise our own ecological footprint. GRAB will continuously monitor its own environmental performance in the following 4 areas: Waste Management, Energy, Water, Transport & Procurement.

Table 1 below shows the actions GRAB will take in respect of the 4 environmental areas above:

Environmental Area	GRAB Actions
Waste Management	<ul style="list-style-type: none">• Encourage Waste Minimisation behaviour at all times.• Reduce, Reuse, Recycle.• Minimise paper use where possible.• Encourage double-sided printing & photocopying.• Take part in Green Office Action Week.• Provide recycling facilities in GRAB Offices for all items.
Energy Use	<ul style="list-style-type: none">• Boil minimum amount of water in kettles.• Turn lights off when not needed.• Turn off all appliances when not in use.
Water	<ul style="list-style-type: none">• Encourage washing up in a bowl rather than under a running tap.• Report any dripping taps.
Transport	<ul style="list-style-type: none">• Minimise travel where possible.• Encourage car-sharing where possible.
Procurement	<ul style="list-style-type: none">• Encourage the purchasing of sustainable office materials eg. Recycled Paper.• Use Local suppliers where possible.• Encourage caterers to provide re-useable items. Eg. Plates, cups & cutlery.

Monitoring

It will be the responsibility of all staff to implement GRAB's environmental policy and to monitor the individual actions noted in Table 1.

Evaluation

There will be an annual review of the Environmental Policy which will be carried out by the GRAB Project Manager and presented to the GRAB Directors for approval.

Matt Lewis
GRAB Project Manager
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